About our Institution:

The BAJSS is an all India level service organization which was founded by the late Sh. Thakkar Bapa in Delhi in the year 1949. Prime aim of this organization is to meet the educational needs of the tribal and the poor people of the rural folk of India. Dharwad branch of the BAJSS organization of Karnataka State ventured to establish BAJSS Arts and Commerce College for women at Ranebennur in 1979 and BAJSS First Grad Arts and Commerce College at Ranebennur in 2006 to promote the educational needs of the backward rural youth of Ranebennur Taluk. Our BAJSS is the pioneer institution to open the college exclusively for women in the undivided Dharwad District of Karnatak with a broad vision to make young women knowledgeable, employable and responsible citizens of India. Recognizing the quality education of our institution provided to the rural women, the NAAC reaccredited our women's college at B level in 2013. The able guidance of our beloved chairman of our institution Sri Rudrappa M. Lamani and our beloved Secretary/ Administrator Dr. R.M. Kuberappa have been instrumental in all our academic achievements and accomplishments.

Course structure

Duration

* The course comprises of 30 periods of 50 minutes each.
* Registrations are limited to 100 participants on a first come first serve basis.
* Enroll your name with the co-ordinator on or before 05-02-2018

Fee structure

* INR 50 for the entire course

Contact details:

. Email id: bajssenglishdept1979@gmail.com

.Mobile no: Devaraj Hanchinamani 9964362588

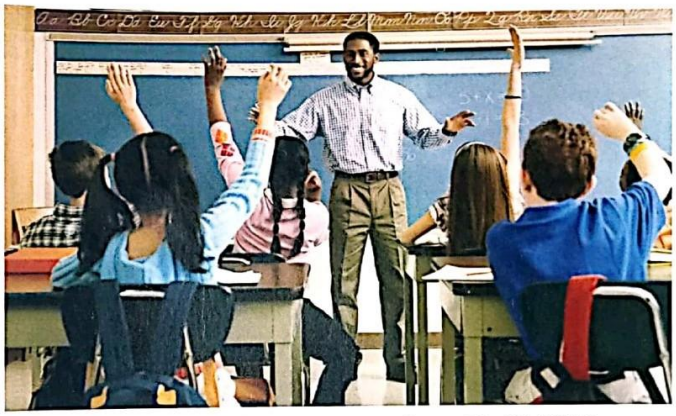
.H.A. Bhikshavartimath Mo.9844809965

.Jyoti Mo.7353664483

B.A.J.S.S ARTS & COMMERCE COLLEGE FOR WOMEN
HALAGERI ROAD RANEBENNUR-581115

2018-19

CERTIFICATE COURSE IN SPOKEN ENGLISH



Course will commence from 01 -08-2018

Timing: Every Friday and Saturday3PM to 6 PM

Venue: Sanadi Hall

IQAC Initiative

Organised By Department Of English

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Organising Team

Prof. S.A. Tambe
Principal
B.A.,B.S. ARTS & COMMERCE COLLEGE FOR WOMEN
Ranebennur

Prof. H.A.Bhikshavartimath
Rtd. Principal
Resource Person of the Course
Ranebennur

Sri. Devaraj. S. Hanchinamani
Course Co-ordinator
B.A.,B.S. ARTS & COMMERCE COLLEGE FOR WOMEN
Ranebennur

Ku. Jyoti Halegoudra
Asst Prof. Dept of English
B.A.,B.S. ARTS & COMMERCE COLLEGE FOR WOMEN
Ranebennur

Certificate Course in Spoken English

SYLLABUS

UNIT I: Introducing Oneself & Others
UNIT II: Greeting & Leave Taking
UNIT III: Requesting
UNIT IV: Seeking Information
UNIT V : Offering Help
UNIT VI: Inviting & Accepting Invitation
UNIT VII: Questioning & Using Question Tag
UNIT VIII: Permission
UNIT IX : Expressing Regret & Refusing Politely
UNIT X : Expressing Individual Opinion
UNIT XI: Giving Instructions
UNIT XII: Describing
UNIT XIII: Narrating a Past Event
UNIT XIV: Expressing Future Time
UNIT XV : Expressing Obligation & Necessitation
UNIT XVI: Seeking & Offering Advice
UNIT XVII: Complimenting
UNIT XVIII: Criticizing & Complaining
UNIT XIX : Expressing Doubt & Probability
UNIT XX: Expressing Purpose & Intention
UNIT XXI : Interview skills

Certificate Course in Spoken English

Objectives, Outcome, & Assessment

Objectives

- To make a student able to develop functional knowledge of English
- To develop speaking skills(facing interviews , self introduction and introducing others)
- To help the learner to rid of his present flaws and mistakes in pronunciation
- To make them able to develop listening skills.

Course Outcome

At the completion of the course the learner will be able to :

1. Develop vocabulary and improve the accuracy in grammar
2. Produce words with right pronunciation.
3. Improve listening, speaking, reading skills and the related sub-skills.
4. Demonstrate positive group communication exchanges.
5. Speak with more confidence and listen carefully to build rapport
6. Analyze and utilize body language to their advantage
7. Steer conversations and influence people

Assessment

The assessment of one's performance will be based on attendance, class participation, team work, oral presentation. As a general guideline, for every hour of classroom instruction, a participant can expect to invest an equivalent number of hours of self-study at the minimum, in order to successfully complete the course.

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ಭಾರತೀಯ ಆದಿಮಜಾತಿ ಸೇವಕ ಸಂಘ (ರಿ)

ಬಿ.ಎ.ಜೆ.ಎಸ್.ಎಸ್. ಕಲಾ ಮತ್ತು ವಾಣಿಜ್ಯ ಮಹಿಳಾ ಮಹಾವಿದ್ಯಾಲಯ

ಹಲಗೇರಿ ರಸ್ತೆ,

Permanently Affiliated to Karnataka State Womens University, BIJAPUR.
Accredited with "B" Grade by NAAC
Bharatiya Adimjati Sevak Sangh (R.)

Awarded as One of the top ten colleges of the state

B.A.J.S.S. Arts & Commerce College for Women

Sri Gayatri Campus, Halageri Road, **RANEBENNUR-581 115**. Dist. : Haveri State : Karnataka

Ref. No. : B.A.J.S.S/Admn/

Date: 20/7/2018

Circular

This is to bring to the Notice of all the students of our college is that as usual our college will start short term Certificate course in Spoken English during this academic year from 01-08-2018 to 15-10-2018. Interested students are here by informed to enroll their names to Sri. Devaraj S. Hanchinamani, Course Organizer on or before 28-07-2018.

Timings of the Classes is as follows.

Friday and Saturday 3 Pm to 6 Pm.

Course organizer
Co-ordinator

Principal
PRINCIPAL
BAJSS. Arts & Commerce College For Womens
Halageri Road, RANEBENNUR-581115

Copy to :

Course organizer

H.O.D Dept of English

The Recourse Person.

BA III

BA-II

BA I

BA II^nd Sociology

B.Com-I

STD : 08373 - Office : **267968, 297468** Mobile : **9481736128**
E-mail : bajsswck09@gmail.com web : bajsswomenscollege.com

18-19

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BAJSS ARTS & COMMERCE COLLEGE FOR WOMEN'S
GAYATRI CAMPUS HALAGERI ROAD RANEBENNUR-581115.
TIME TABLE FOR THE ACADEMIC YEAR 2018-19
B.A. I, III & V SEMESTER

DAYS	TIME CLASS	9-00 TO 10-00	10-00 TO 11-00	11-00 TO 12-00	12-00 TO 1-00	1-00 TO 2-00	2-00 TO 3-00	3-00 TO 4-00	4-00 To 6-00
MONDAY	B.A. I SEM	Kannada H No -1 Englsih H No – 4 (JH) Economics H No -8 (SRC)	Kannada (Basic) HNo-9 Hindi (Basic) M.R	History H.No-2 (AGM) Education H.No-3 (BUM) Journalism H.No-6 (RB)	Geography (Lab)(GKG) Pol-Science H.No-3 (GMN) Sociology H.N-06 (RM)	English(Basic) H No -9 (DH)			
	B.A. III SEM	Geography (Lab) (PKG) Pol-Science HNo-3 (GMN) Education H No -7 (BUM)	History H No -1 (AGM) Journalism (CR) H No -6	Economics HNo-5 (SRC) Sciology H No -06 (RM)	English (Basic) H.No-9 (JH)	Kannada(Basic) H No -1 Hindi (Basic) M.R	Kannada HNo-2 English HNo-4 (DH)		
	B.A.V SEM	History H No -2 (AGM) Sciology H No -10 (RM) Journalism (CR) H No -6 (RB)	Geography (Lab)(PKG) Pol-Science HNo-3 (ASN)	Kannada(Basic) H No -9 Hindi (Basic) M.R	Kannada HNo-1 English HNo-2 (HAB) Economics H.No-5 (GRK)	Geography (lab)(GKG) POl-Science H No - 3(GMN) Education H No -4 (BUM)	History H No -2 (AGM) Sociology H No -6 (RM) Journalism H No – 6 (RB	Education H No - 4 (BUM)	
TUESDAY	B.A. I SEM	Kannada H No -1 English H No -4 (DH) Economics H No -8 (SRC)	Kannada (Basic) HNo-9 Hindi (Basic) (MR)	Geography (Lab)(GKG) Pol-Science HNo-3(GMN) Sociology H.No-06 (RM)	History H No -1 (AGM) Education H No -3 (BUM) \Journalism H No -6 (RB)	I C H No -9 (ASN)			
	B.A. III SEM	Geography (Lab)(PKG) Pol-Science HNo-3(GMN) Education HNo-7 (BUM)	History H No -1 (AGM) Journalism H No -6 (RH)	Kannada HNo-2 English HNo-1 (DH) Economics H.No – 5 (SRC)	Kannada (Basic) H No -9 Hindi (Basic) M.R	PD &CS H No -1 (RM)	English(Basic) H No -9 (JH)		
	B.A. V SEM	History H No -2 (AGM) Sociology H No -6 (RM) Journalism (CR) H No -6(RB)	Geography (Lab)(PKG) Pol-Science HNo-3(SN)	Kannada(Basic) H.No-9 Hindi (Basic)	Kannada H No -2 Economics H No -5 (SRC) English H No -4 (DH)	Geography (Lab)(GKG) POl-Science H No - 3(GMN) Education H No -4 (BUM)	History H No -2 (AGM) Sociology H No -10 (RM) Journalism H No -6 (AB)	Education Hno-4 (BUM)	
WEDNESDAY	B.A. I SEM	Kannada H No -1 English H No -4 (JH) Economics (CR) H No -8 (SRC)	English (Basic) HNo-9 (DH)	Geography (Lab) (GKG) Pol-Science HNo-3(GMN) Sociology H No -10 (RM)	Kannada (Basic) H No -9 Hindi (Basic) M.R	I C H No -9 (ASN)			
	B.A. III SEM	Geography (Lab) (PKG) Pol-Science HNo-3(GMN) Education H No -8 (BUM)	Kannada (Basic) HNo-8 Hindi (Basic) (MR)	Kannada HNo-2 English HNo-4 (DH) Economics HNo-5 (SRC)	History HNo-1 (AGM) Journalism H No -6 (RB)	Sociology H.No-06 (RM)	English(Basic) H No -9 (DH)	Sociology HNo-10 (RM)	
	B.A. V SEM	History H No -2 (AGM) Sciology H No -6 (RM) Journalism (CR) H No -6 (RB)	Geography (Lab)(PKG) Pol-Science HNo-3 (ASN)	Kannada HNo-4 English HNo-3 (HAB) Economics H No -5 (GRK)	Kannada(Basic) H No -9 Hindi (Basic) M.R	Geography (Lab)(GKG) POl-Science H No - 3(GMN) Education H No -4 (BUM)	Kannada H No -4 English H No -3 (DH) Economics H No -5 (SRC)	Education HNo-4 (BUM)	

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DAYS	TIME CLASS	9-00 TO 10-00	10-00 TO 11-00	11-00 TO 12-00	12-00 TO 1-00	1-00 TO 2-00	2-00 TO 3-00	3-00 TO 4-00	-00 To 6-00
THURSDAY	B.A. I SEM	Kannada H.No-1 English H.No-4 (DH) Economics H.No-2 (SRC)	English (Basic) H.No-5 (DH)	Geography (Lab)(GKG) Pol. Science H.No-3 (GMN) Sociology H.No-06 (RM)	History HNo-1 (AGM) Education H.No-3 (BUM) Journalism H.No-6 (RB)	I C H.NO -9 (ASN)	Kannada(Basic) H.No-9 Hindi (Basic) M.R		
	B.A. III SEM	P.D &CS H.No-8 (JH)	Sociology HNo-6(RM)	Kannada H.No-2 English H.No-4(JH) Economics H.No-5 (SRC)	English (Basic) H.No-9 (DH)	Kannada(Basic) H.No-2 Hindi (Basic) M.R	Geography (Lab) Pol-Science HNo-3 (GMN) Education HNo-4 (BUM)		
	B.A V SEM	Pol-Science HNo-3 (GMN) Education HNo-4 (BUM)	History H.No-1 (AGM) Sociology HNo-6 (RM) Journalism HNo-6 (RB)	Kannada HNo-1 English HNo-2 (HAB) Economics HNo-5 (GRK)	Geography (lab)(GKG)	Kannada H.No-1 English H.No-3(DH) Economics H.No-5(GRK)	2-00 to 5 -00 Pm Geography Practical-I (Lab)(GKG)	Kannada (Basic) H.No-9 Hindi (Basic) MR	
FRIDAY	B.A. I SEM	History HNo-1 (AGM) Education H.No-4 (BUM) Journalism H.No-6 (RB)	I.C. H.No-9 (ASN)	Geography (Lab)(GKG) Pol. Science H.No-3 (GMN) Sociology H.No-6(RB)	Kannada H.No-1 English HNo-4 (DH) Economics - H.No-7 (SRC)	Kannada(Basic) H.No-9	English(Basic) H.No-9 (DH)		
	B.A. III SEM	PD & .CS H.No-8 (DH)	Geography (lab) (PKG) Pol-Science HNo-3(GMN) Education HNo-4 (BUM)	Kannada H.No-2 English H.No-4 (DH) Economics H.No-5 (SRC)	Sociology H.No-06 (RB) Journalism H.No-6 (RB)	Geography(Practical) (Lab) (PKG)	History H.No-2 (AGM)		
	B.A. V SEM	Geography (Lab)(PKG) Pol-Science HNo-3(GMN)	History HNo-1 (AGM) Sociology HNo-10(RM) Journalism H.No-6(RB)	Education H.No-7 (BUM)	Kannada H.No-5 English H.No-4 (HAB) Economics H.No-9 (GRK)	History H.No-1 (AGM) Sociology H.No-06(RM) Journalism H.No-6(RB)	Kannada H.No-5 English H.No-4 (DH) Economics H.No-3 (SRC)	Kannada(B) H.No-9 Hindi (Basic) M.R	
SATURDAY	B.A. I SEM	Geography (Practical) (lab)(GKG)	English (Basic) HNo-9 (JH)	History H.No-1(ASM) Education H.No-4(BUM) Journalism H.No-6	IC H.No-8 (ASN)	Geography(Practical) (lab)(GKG)		Spoken English	Spoken English
	B.A. III SEM	History (H.No-1) (AGM) Journalism H.No-6 (RB)	P.D &CS H.No-1 (RM)	English (Basic) H.No-9 (DH)	Kannada (Basic) H.No-9 Hisndi(Basic) MR	Sociology H.No-06 (RM)			
	B.A. V SEM	Kannada (Basic) H.No-9 English HNo-3 (JH) Economics H.No-5 (SRC)	Pol-Science H.No-3(GMN) Education H.No-4 (BUM)	Kannada H.No-2 English H.No-3 (HAB) Economics H.No-5 (SRC)	History H.No-1 (AGM) Sociology H.No-06 (RM) Journalism H.No-6 (RB	Pol-Scien H.No-3(ASN) Education H.No-6 (BUM)	Geography Practical II (Lab)(PKG)	Geography (Lab) History (H.No-1) (AGM)	

PRINCIPAL
BAJSS. Arts & Commerce College For Womens
Halageri Road, RANEBENNUR-581115

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Personal Profile

Name and address :- **Prof. H.A.Bhixavartimath**
Rtd Principal
S J V P Digree Collge, Harihar.
DI:- Davanageri
M No:- 9844809965
Email ID:- habbayalu@gmail.com

Educational qualifications :- M.A In English
Language and Literature
Karanataka University Dharwad.
P.G.D.T. (CIEFL Hudrabada).

Experience:-

1. Served as Prof and Head of the Dept. Of English S.J.V.P Degree college Harihar. From 1973 to 2007 Served as a Principal In the Same college form 2007-2011.
2. 35 Years of Teaching Experiences For UG and PG Classes S.J.V.P Degree college Harihar.
3. Served as a English Language Work book committee member, Kuvempu university Shivamoga. And Davangeri University .
4. Presently Serving as a Prof Of English at B.A.J.S.S Women's College Ranebennur From 2012 to Present day.
5. Expert in Teaching communication skills specially spoken English.
6. Participated as resources person in seminars on language and Literature now condecting spoken English classes for the interested degree students in B.A.J.S.S Women's College Ranebennur

Awards and Honours.

Recipient of many awards for creative writings in Kannada.

1. Sankarmana award
2. Ramana shri award
3. Ja.Cha.Ni award
4. Karanatak State Rajyothsva Dist award.

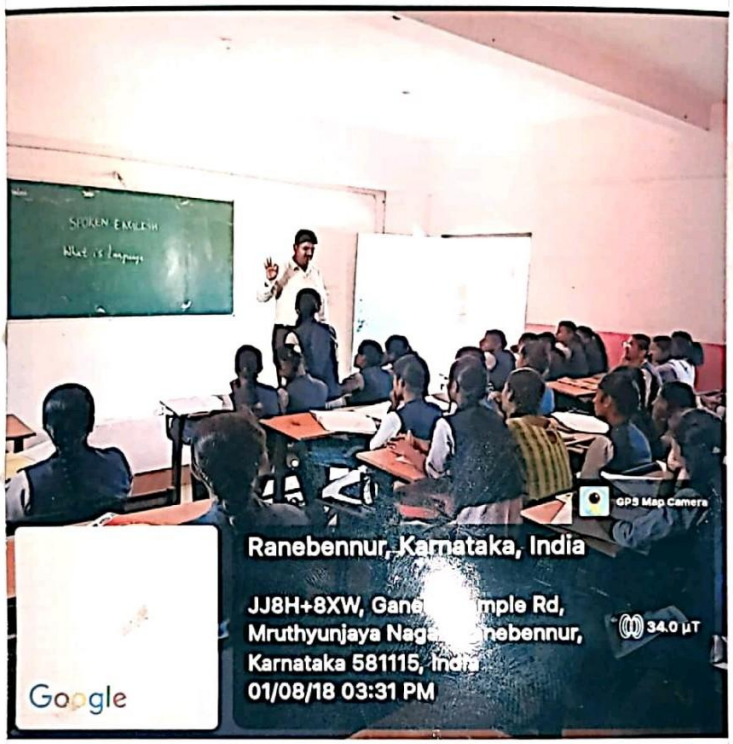
Thanking you

Yours faith fully,

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Spoken English Class



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BAJSS Arts & Commerce College For Women, Halageri Road Ranebennur-581115

An IQAC Initiative

Department Of English

CERTIFICATE COURSE IN SPOKEN ENGLISH

CERTIFICATE

This is to Certify that Miss.....Studying in BA completed a Certificate Course in Spoken English successfully, conducted in our college from 01-08-2018 to 15-10-2018

Prof: S.A.Tambe	Prof: H.A.Bhikshavartimath	Prof: Devaraj.S.Hanchinamani	Dr.R.M.Kuberappa
Principal	Resource Person	Organiser	Secretary

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BAJSS ARTS & COMMERCE COLLEGE FOR WOMEN RANEBENNUR
DEPT OF ENGLISH

To,
The Principal
BAJSS Arts & Commerce college for women
Ranebennur

From,
Devaraj S Hanchinamani
Co-Ordinator,
Certificate Course in Spoken English
BAJSS Arts & Commerce college for women
Ranebennur

Sub: Successful completion of the certificate course in Spoken English for degree students of our college.

I am glad to bring to your notice that the department of English of our college conducted certificate course in spoken English in our college from 01-08-2018 to 15-10-2018 for about 90 Hours, 37 students attended the course regularly and found it useful for their future career.

Thanking you,

Yours faithfully

Date- 22-10-2018

Place- Ranebennur.

Resource person.

Co-ordinator

2018

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B.A.J.S.S ARTS & COMMERCE COLLEGE FOR WOMEN GAYATRI CAMPUS
HALAGERI ROAD RANEBENNUR-581115

DEPRTMENT OF ENGLISH

Certificate Course in Spoken English
From 01-08-2018 to 15-10-2018

Attendance List of Spoken English Class 2018-19 **Date:** **Total :90 Hours**

Sl No	Student Name	Class	1/8/18	3/8/18	4/8/18	10/8/18	11/8/18	17/8/18	18/8/18	24/8/18	25/8	31/8	1/9/18	7/9/18	8/9/18	14/9	15/9
1	ANNAPOORNA ELIGAR	BA-I															
2	ARCHANA K. SUNAGAR	BA-I															
3	ASHA. S. H	BA-I															
4	BHARATI. B. TAVARAGI	BA-I															
5	GEETHA. C	BA-I															
6	INDIRA. K. LAMANI	BA-I															
7	JAYAMMA. P. DYAVANNANAVAR	BA-I															
8	KAVYA. H. NAGARAJJI	BA-I															
9	KAVYA. P. NAGARAJJI	BA-I															
10	MADHU. S. BANAKAR	BA-I															
11	NETRAVATI. M. SANNAPPANAVAR	BA-I															
12	POOJA. K	BA-I															
13	RENUKA. N. HARIJAN	BA-I															
14	DEEPA HIRIYAKKANAVAR	BA-II															
15	PRIYANKA BHANUVALLI	BA-II															
16	R. RUBINABANU	BA-II															
17	RADHA	BA-II															
18	SAVITHRA. KAMBALI	BA-II															
19	SHILPA. N. M	BA-II															
20	SHILPA. S. MATHAPATI	BA-II															
21	SHWETHA. F. MATHAD	BA-II															
22	SHWETHA. S. U	BA-II															
23	SUJATA. CHALAVADI	BA-II															
24	SUMA. KENCHAPPANAVAR	BA-II															
25	UMAVVA M. BIDARI	BA-II															
26	JYOTHI. H.M	BA-III															
27	AMBIKA NAGARAJJI	BA-III															
28	DEEPA MERANAL	BA-III															
29	GOURAMMA TOGATAVEER	BA-III															
30	KAVYA GUDAGER	BA-III															

Co-ordinator

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B.A.J.S.S ARTS & COMMERCE COLLEGE FOR WOMEN GAYATRI CAMPUS
HALAGERI ROAD RANEBENNUR-581115

DEPRTMENT OF ENGLISH

Certificate Course in Spoken English
From 01-08-2018 to 15-10-2018 .

Attendance List of Spoken English Class 2018-19 **Date:** **Total :90 Hours**

Sl No	Student Name	Class	24/9/18	27/9	28/9	29/9	5/10	6/10	8/10	9/10	10/10	11/10	12/10	13/10	14/10	15/10	
1	ANNAPOORNA ELIGAR	BA-I															
2	ARCHANA K. SUNAGAR	BA-I															
3	ASHA. S. H	BA-I															
4	BHARATI. B. TAVARAGI	BA-I															
5	GEETHA. C	BA-I															
6	INDIRA. K. LAMANI	BA-I															
7	JAYAMMA. P. DYAVANNANAVAR	BA-I															
8	KAVYA. H. NAGARAJJI	BA-I															
9	KAVYA. P. NAGARAJJI	BA-I															
10	MADHU. S. BANAKAR	BA-I															
11	NETRAVATI. M. SANNAPPANAVAR	BA-I															
12	POOJA. K	BA-I															
13	RENUKA. N. HARIJAN	BA-I															
14	DEEPA HIRIYAKKANAVAR	BA-II															
15	PRIYANKA BHANUVALLI	BA-II															
16	R. RUBINABANU	BA-II															
17	RADHA	BA-II															
18	SAVITHRA. KAMBALI	BA-II															
19	SHILPA. N. M	BA-II															
20	SHILPA. S. MATHAPATI	BA-II															
21	SHWETHA. F. MATHAD	BA-II															
22	SHWETHA. S. U	BA-II															
23	SUJATA. CHALAVADI	BA-II															
24	SUMA. KENCHAPPANAVAR	BA-II															
25	UMAVVA M. BIDARI	BA-II															
26	JYOTHI. H.M	BA-III															
27	AMBIKA NAGARAJJI	BA-III															
28	DEEPA MERANAL	BA-III															
29	GOURAMMA TOGATAVEER	BA-III															
30	KAVYA GUDAGER	BA-III															

Co-ordinator

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			1/8/19	3/8	4/8	10/8	11/8	12/8	17/8	24/8	25/8	31/8	1/9	7/9	8/9	14/9	15/9
31	LATA .H. MADIVALAR	BA-III															
32	MALIGEVVA. MEGALAMANI	BA-III															
33	MEGHA CHALAVADI	BA-III															
34	PRIYANKA. H. MALLADAD	BA-III															
35	SAROJA . KORAVAR	BA-III															
36	SAVITA . HALAVAGAL	BA-III															
37	SHILPA TALAVAR	BA-III															

Signature of the Course Co-ordinator

CO-ORDINATOR

Signature of the Resource Person

Signature of the Principal

PRINCIPAL

BAJSS. Arts & Commerce College For Women
Halageri Road, RANEBENNUR-581115

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			21/9	22/9	28/9	29/9	5/10	6/10	8/10	9/10	10/10	11/10	12/10	13/10	14/10	15/10
31	LATA .H. MADIVALAR	BA-III														
32	MALIGEVVA. MEGALAMANI	BA-III														
33	MEGHA CHALAVADI	BA-III														
34	PRIYANKA. H. MALLADAD	BA-III														
35	SAROJA . KORAVAR	BA-III														
36	SAVITA . HALAVAGAL	BA-III														
37	SHILPA TALAVAR	BA-III														

Signature of the Course Co-ordinator

CO-ORDINATOR

Signature of the Resource Person

Signature of the Principal

PRINCIPAL

BAJSS. Arts & Commerce College For Womens
Halageri Road, RANEBENNUR-581115

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B.A.J.S.S ARTS & COMMERCE COLLEGE FOR WOMEN
HALAGERI ROAD RANEBENNUR-581115

DEPARTMENT OF ENGLISH

Certificate Course in Spoken English

ANNUAL EXAM OF THE SPOKEN ENGLISH COURSE

15-09-2018

1. Construct dialogues for the following situations: **3X10=30**

   a) Request your friend for her laptop.
   b) Invite your teacher to your birthday party.

2. Imagine that you are facing a job interview. Construct the dialogue between the interviewer and interviewee.

3. Write proper modes for the following functions:

   a) Take the permission of your teacher to use his dictionary.

   b) Introduce your friend to your teacher.

4. Give appropriate question tags. **2X2=4**

   1) Sudha has a cell phone.
   2) I am coming today.

5. Give one word to the following: **3X2=6**

   1) One who knows many languages.
   2) One who loves mankind.
   3) One who hates women.

Answer the following Questions. **2X5=10**

6. Write a few sentences about your future dream.

7. Write a talk between the two neighbors regarding the cleanliness of their environment.

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