ಭಾರತೀಯಆದಿಮಜಾತಿಸೇವಕಸಂಘ (ರಿ)
ಬಿ.ಎ.ಜೆ. ಎಸ್. ಎಸ್. ಕಲಾಮತ್ತುವಾಣಿಜ್ಯಮಹಿಳಾಮಹಾವಿದ್ಯಾಲಯ
ಹಲಗೇರಿರಸ್ತೆ.
Permanently Affiliated to Karnataka State Women's University Bijapur.
Bhartiya Adimjati Sevak Sangh(R)
BAJSS ARTS AND COMMERCE COLLEGE FOR WOMEN
Sri Gayatri Campus, Halageri Road Ranebennur581115 Dist.: Haveri State Karnataka
STD:08373- Office: 267968, 297468, Mobile: 9481736128
Email: bajsswck09@gmail.com web: bajsswomenscollege.com

Circular

This is to inform students of BA and B.com, based on students demand, IQAC has resolved to conduct Computer typewriting Skills of 15 days. Students interested are here by informed to register their name to Sri Rajiv K M Coordinator of department of computer science. On or before 05/08/2019.the certification of completion is used only to those who attended 85% of attendance.

Timings of the classes is as follows.

06/08/2019 to 20/08/2019 3pm to 4.30pm

Coordinator
[Rajiv. K.M]

Principal

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BAJSS. Arts & Commerce College For Womens
Halageri Road, RANEBENNUR-581115

ಭಾರತೀಯಆದಿಮಜಾತಿಸೇವಕಸಂಘ (ರಿ)
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Typewriting Course Syllabus

The course is entirely self-teaching and is for typing as business professionals. The syllabus can be different in institutions.

Course Details	Description
Online Typing Aids	Telling about free typing websites that you'll need throughout the course and even after that.
Business Correspondence Format	This would help you accurately format and related etiquettes that are needed in the business world.
Speed and Accuracy Building	Learn to type faster without making mistakes, the techniques and patterns relate to typing for typing fast.
Speed and Accuracy Test	Test for what is your typing speed which is recording words per minute (WPM).
Cumulative Reviews	Review what you have learnt about since day one.

RESUME

Rajiv.K.M.
S/O Dr R M Kuberappa,
Sri Tiruchi Nilaya,
1st Main 2nd Cross,
Umashankar Nagar,
Ranebennur-581115
Haveri district

:(rajivkmhi5@gmail.com)
: +919731311298/ 9448068095

CAREER OBJECTIVE

To establish myself as a successful person with enthusiasm to excel in every opportunity entrusted to me. Achieving excellence in work and striving every moment to improvise according to the need.

EDUCATIONAL QUALIFICATIONS

Course	Name of the Institution & Place	Year of passing	Percentage
Ph D Scholar	Dr MGR Educational and Research Institute, University, Chennai	Part time	Pursuing
M.Tech in Computer Science & Engineering	CMRIT, ITPB road, Bengaluru	2014	63.12%
B.E Computer Science & Engineering	Jnana Vikas Institute of Technology, Bidadi, Ramanagar District	2010	56.52%
Intermediate	J.S.S Pre-University College, Dharwar	2005	53.00%
S S L C	Rotary E M School, Ranebennur-581115 Haveri District	2002	62.88%

PERSONAL INFORMATION

Name: RAJIV KUBERAPPA MALLADADA

Permanent Address: S/O Dr R M Kuberappa,
Sri Tiruchi Nilaya,
1st Main 2nd Cross,

Umashankar Nagar,
Ranebennur-581115
Haveri district

Date of Birth: 14-10-1986

Sex: Male

Nationality: Indian

Marital status: Married

Languages Known: Kannada,Hindi,Telugu & English.

Hobbies and Interests: Participating and organizing events, Teach and practice Yoga[Certified in April 2022], Sports- Basket ball, Volley ball, etc, Listening to Music, Educational Institutions Management and Business.

Work Experience:

Worked in	Duration
Guest Lecturer, Government Engineering College, Huvina Hadagali, Bellary District,Karnataka	4th August 2014 to 20th November 2014
Guest Lecturer, Government Engineering College, Devagiri , Haveri , Karnataka	2nd February 2015 to 24th May 2018
Guest Lecturer, B A J S S Arts And Commerce College for Women, Gayatri Campus, Ranebennur, Haveri District, Karnataka State	1st June 2018 to till date in service

PERSONAL SKILLS

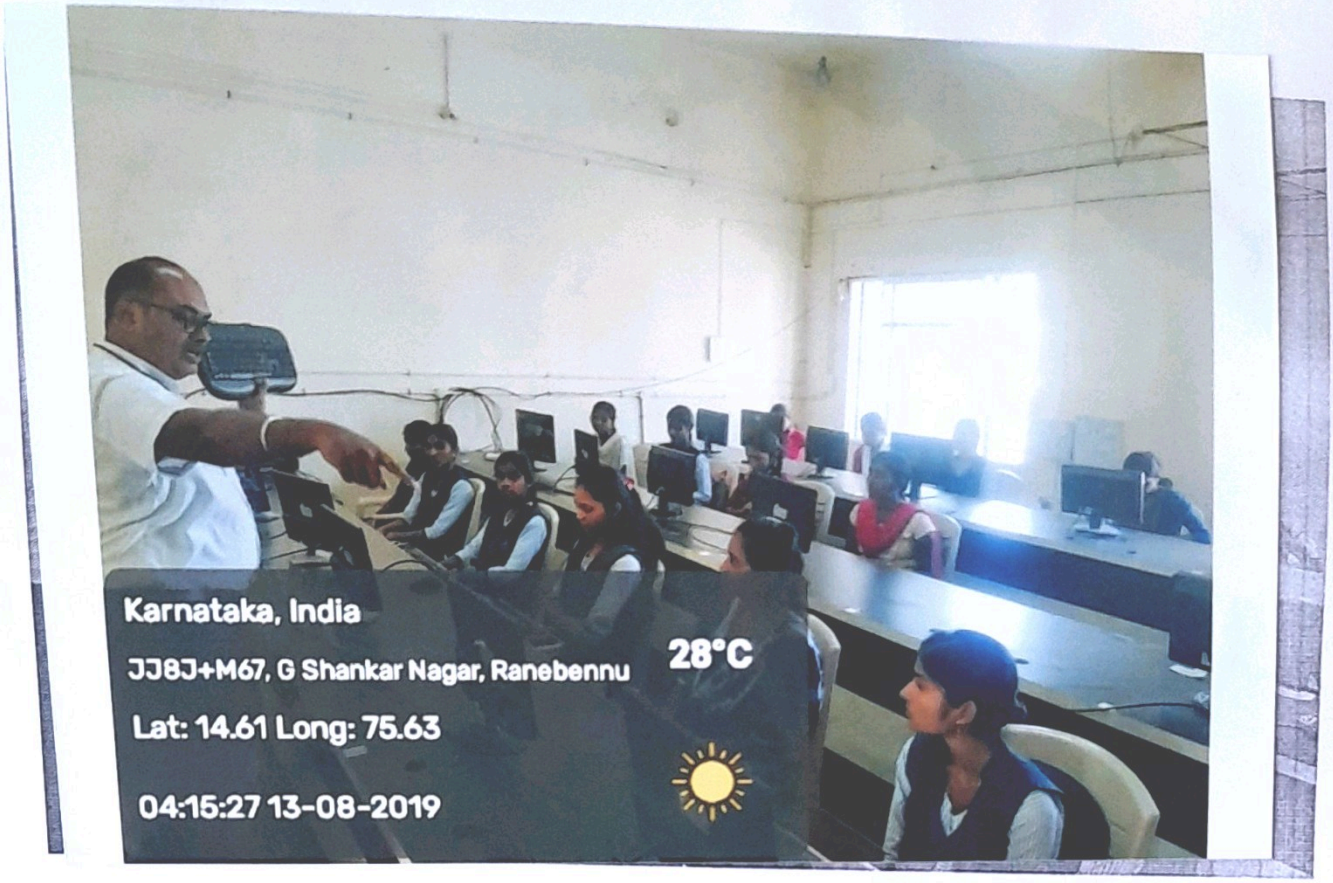
Comprehensive problem solving abilities, Ability to deal with people diplomatically, Fast learner, Team facilitator.

DECLARATION

I here by declare that all the information furnished above is true to the best of my knowledge.

Place :
Date :

(RAJIV K M)





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Halageri Road, RANEBENNUR-581115

BAJSS (R) Ranebennur

BAJSS Arts and Commerce College for Women

Sri Gayatri campus, Halageri Road Ranebennur 581115 Dist:-Haveri State Karnataka

Department of Computer Science

CERTIFICATEOFPARTICIPATION

This Certificate Presented to

For attending Skill Orientation on

"Computer typewriting Skills"(06/08/2019 to 20/08/2019)

Organizing Principal Secretary Resource Person

BAJSS Arts and Commerce College for Womens Halageri Road Ranebennur

Department of Computer Science

Computer Typewriting Skill

Attendance List **Time:- 3pm To 4.30pm**

Sl no	Name of the Students	08-06-2019	08-07-2019	08-08-2019	08-09-2019	08-10-2019	08-11-2019	08-12-2019	13/8/2019	14/8/2019
1	AKSHATA NARASANAYAKAR	AK	AK	AK	AK	AK	AK	AK	AK	AK
2	AKSHATA R. GOWDAR									
3	AMRUTHA MANEGAR									
4	ANITA LAMANI									
5	ANJANADEVI ELIGAR									
6	ASHA ERALLI	Asha	Asha	Asha	Asha	Asha	Asha	Asha	Asha	Asha
7	BASAMMA F BARADI	Basamma F	Basamma F	Basamma F	Basamma F	Basamma F	Basamma F	Basamma F	Basamma F	Basamma F
8	BHAGYASHREE M MADIVALAR	B	B	B	B	B	B	B	B	B
9	DEEPA. HIRIYAKKANAVAR	Deepa	Deepa	Deepa	Deepa	Deepa	Deepa	Deepa	Deepa	Deepa
10	DYAMAVVA. G. CHATRAD	D	D	D	D	D	D	D	D	D
11	GEETA NANDEEHALLI	Geetha	Geetha	Geetha	Geetha	Geetha	Geetha	Geetha	Geetha	Geetha
12	JOTI. MALAKANAHALLI	JOti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti
13	JYOTI. K	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti
14	JYOTI. NINGAMMANAVAR	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti
15	JYOTI. P. KAMBALI	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti	Jyoti
16	K. V. SHWETA	Shwetha	Shwetha	Shwetha	Shwetha	Shwetha	Shwetha	Shwetha	Shwetha	Shwetha
17	KAVYA. HELAVAR	KAVYA	KAVYA	KAVYA	KAVYA	KAVYA	KAVYA	KAVYA	KAVYA	KAVYA
18	LAKSHMI. PUJAR	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi
19	LAXMI. MALAVALLI. R	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi	Laxmi
20	MANGALA. M . NAYAK	Mangala	Mangala	Mangala	Mangala	Mangala	Mangala	Mangala	Mangala	Mangala
21	MADHU . RAMALINGANNANAVAR	Madhu	Madhu	Madhu	Madhu	Madhu	Madhu	Madhu	Madhu	Madhu

22	NAFEESA BELAKERI									
23	NOORJAN PINJAR									
24	POOJA. LEKKIKONI									
25	PREMA. B. HADAPAD									
26	PRIYANKA. BHANUVALLI									
27	PUSHPA. H. GUDIGERI									
28	PUSHPA. SAVAJJI									
29	R. RUBINABANU									
30	RADHA									
31	AMBIKA HAVANUR									
32	AMRUTHA GANESH KAMMAR									
33	ASHA K MALIMATH									
34	BIBI JAVERIYA									
35	CHAITRA BAILAMANI									
36	CHANDANA GUJJAR									
37	DEEPA P KUMBAR									
38	DEEPA RANGARADDER									
39	DEEPIKA HADARAGERI									
40	GIRIJA N DAMBRALLI									
41	ISHWARYA JIGALI									
42	JTOTI. C. KAMADOD									
43	KAVERI N HUBBALLI									
44	KAVYA BANAKAR									
45	KUSUMA GUDDADAHALLI									
46	LAKSHMI NEERALAGI									
47	MADHU R KITTAD									
48	MANGALA M POLISGOUDRA									
49	MANJULA KOMBALI									
50	MANJULA M B									
51	NAGAMMA PATIL									

52	NANDA HALLEPPANAVAR									
53	NAYANA H SANTANAVARA									
54	NETRA S KAMMAR									
55	POOJA. AMASI									

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BAJSS Arts and Commerce College for Womens Halageri Road Ranebennur
Department of Computer Science
Computer Typewriting Skill

Attendance List **Time:- 3pm To 4.30pm**

Sl no	Name of the Students	15/8/2019	16/8/2019	17/8/2019	18/8/2019	19/8/2019	20/8/2019			
1	AKSHATA NARASANAYAKAR									
2	AKSHATA R. GOWDAR									
3	AMRUTHA MANEGAR									
4	ANITA LAMANI									
5	ANJANADEVI ELIGAR									
6	ASHA ERALLI									
7	BASAMMA F BARADI									
8	BHAGYASHREE M MADIVALAR									
9	DEEPA. HIRIYAKKANAVAR									
10	DYAMAVVA. G. CHATRAD									
11	GEETA NANDEEHALLI									
12	JOTI. MALAKANAHALLI									
13	JYOTI. K									
14	JYOTI. NINGAMMANAVAR									
15	JYOTI. P. KAMBALI									
16	K. V. SHWETA									

17	KAVYA. HELAVAR									
18	LAKSHMI. PUJAR									
19	LAXMI. MALAVALLI. R									
20	MANGALA. M . NAYAK									
21	MADHU . RAMALINGANNANAVAR									
22	NAFEESA BELAKERI									
23	NOORJAN PINJAR									
24	POOJA. LEKKIKONI									
25	PREMA. B. HADAPAD									
26	PRIYANKA. BHANUVALLI									
27	PUSHPA. H. GUDIGERI									
28	PUSHPA. SAVAJJI									
29	R. RUBINABANU									
30	RADHA									
31	AMBIKA HAVANUR									
32	AMRUTHA GANESH KAMMAR									
33	ASHA K MALIMATH									
34	BIBI JAVERIYA									
35	CHAITRA BAILAMANI									
36	CHANDANA GUJJAR									
37	DEEPA P KUMBAR									
38	DEEPA RANGARADDER									
39	DEEPIKA HADARAGERI									
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44	KAVYA BANAKAR									
45	KUSUMA GUDDADAHALLI									

46	LAKSHMI NEERALAGI									
47	MADHU R KITTAD									
48	MANGALA M POLISGOUDRA									
49	MANJULA KOMBALI									
50	MANJULA M B									
51	NAGAMMA PATIL									
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53	NAYANA H SANTANAVARA									
54	NETRA S KAMMAR									
55	POOJA. AMASI									

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Summary

Today's in modern word computer literacy to playing vital role in advancement and innovative skill. Commerce is a biggest market as global perspective hence as a commerce graduate they should literate in computer era. In this context BAJSS Arts & Commerce college for women Ranebennur department of computer application organized soft skill in Computer typewriting skill knowledge how to use of computer. The resource person was prof Rajiv K M the delivered lecture on innovative skills and programmers' used in basic computer.

In this program the following information has delivered.

- Start from the computer.
- Types of Nudi.
- Close of the computer and use of the key board and mouse.

At the end of the session students cleared their doubts by asking question the over all program was very effective.

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