ಭಾರತೀಯ ಆದಿಮಜಾತಿ ಸೇವಕ ಸಂಘ (ರಿ.)

ಬಿ.ಎ.ಜೆ.ಎಸ್.ಎಸ್. ಕಲಾ ಮತ್ತು ವಾಣಿಜ್ಯ ಮಹಿಳಾ ಮಹಾವಿದ್ಯಾಲಯ

ಶ್ರೀ ಗಾಯತ್ರಿ ಕ್ಯಾಂಪಸ್, ಹಲಗೇರಿ ರಸ್ತೆ, ರಾಣೇಬೆನ್ನೂರು-581 115.

Permanently Affiliated to Karnataka State Womens University, BIJAPUR.

Accredited with "B" Grade by NAAC

Bharatiya Adim Jati Sevak Sangh (R.)

Awarded as One of the top ten colleges of the state

B.A.J.S.S. Arts & Commerce College For Women

Sri Gayatri Campus, Halageri Road, **RANEBENNUR-581 115**, Dist. : Haveri State : Karnataka

Ref. No. : ***B.A.J.S.S./Admn/*** *Date :*_____

POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES LABORATORY, LIBRARY, SPORTS COMPLEX, COMPUTERS, CLASSROOMS

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students.

Maintenance and utilization of laboratories are as follows:-

The policy is to maintain laboratories systematically and made available to students as and when they use. Laboratories under super vision of concerned faculty. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises.

Policies and procedures of Library:- Policies and procedures of Library:-

College has a functional Library Committee. The Committee is entrusted to conduct meeting at least twice in a semester. Committee seeks suggestions and recommendations for the procurement of any learning resources based on the course curriculum.

Some of the initiatives are;

1. The requirement and list of books is taken from the concerned faculty.
2. The finalized list of required books is duly approved and signed by the Principal, Chairman, and Library Committee.
3. Based on the approval from the Principal, Librarian processes the order to Vendor.
4. The maintenance of the reading room is done regularly by library staff.

Stock verification of library books is done every year by stock verification committee

GYMKHANA ACTIVITIES: We have well furnished Multigym and Indoor Sports for students and staff purpose. We have provided outdoor game facilities like, Kho-Kho, Volley Ball, Kabaddi etc.

COMPUTER LAB:-It is made available for usage of students and staff for their academic purpose

CLASSROOMS: - 1. To maintain cleanliness of the classrooms is entrusted to ministerial staff. The policy is to keep every classroom so hygiene and ensure congenial learning atmosphere. 2. Administrative officers will take in charge for student's academic requirements.

Policies and procedures of maintain and utilizing other facilities:-

1. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees.
2. College campus maintenance is monitored through regular inspection.
3. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. .
5. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing.